

## Guidelines for contributors to the volume 'Myth and Geography in Classical Antiquity'

The deadline for submission is September 15. The languages for publication are Spanish, Catalan/Valencian, French, English, German and Italian. Publisher: Steiner Verlag. Series: *Geographia Historica*

The manuscript must be submitted to [congresohistomica@gmail.com](mailto:congresohistomica@gmail.com) as a \*.doc, \*.docx or \*.rtf and as a \*.pdf file.

Papers are offered 10000 words and 10 images (including footnotes and bibliography). Set the type size to 12 pt and the line spacing to 1.5 throughout, with a ragged right edge. Do not divide words and in general, use as little formatting as possible, apart from the following:

A line indent is used at the start of a new paragraph. Prose quotations of up to forty words and single lines of poetry are identified by quotation marks and included in the running text; prose quotations of more than forty words and multiple lines of poetry should be set out in a separate paragraph, indented and without quotation marks. Words that have been left out are indicated by an ellipsis: ... with a space on either side; words lost (e.g., in a manuscript) by an ellipsis in square brackets: [...] Mathematical and chemical equations are always set out as separate lines.

**Bold** is used for subheadings. If your manuscript includes more than one level of subheadings, identify them by Arabic numerals: 1.1, 1.2 etc.

*Italics* are used (a) for transliterated Latin and Greek, except names of persons or places (*princeps senatus, caput viae* but M. Tullius Cicero, Prusias ad Hypium); (b) for names of ships and military units (trireme *Phryx*, legio IX *Hispana*), (c) for texts, books and journals when quoted by their exact title (*Codex Justinianus, Itinerarium Antonini*; but Code of Justinian, Antonine Itinerary); (d) for non-English words (*Raumordnung, lieu de mémoire*). Italics may also be used, but sparingly, for emphasis. Latin abbreviations such as e.g., et al., ed., are not italicized.

Quotation marks are single: '...'; for quotations within a quotation, double: '..."..."'.

Arabic numerals are used in preference to Roman, except for the names of rulers (Constantius I, Claudius II) and military units. Decimals are separated by a full stop or comma, according to each language (3.17 / 3,17), thousands by full stop or comma, according to each language (3,457 / 3.457), hours and minutes by a colon (2:37). Pairs of numerals are contracted to the minimum number of places: 230-47, 115-7.

Clearly identify unusual diacritical script and signs of the Leiden clamp system, which are not part of the commonly used character set (eg letters with a dot under them, consonants with circumflex or square double brackets) eg with red paint in a pdf file.

Familiar proper names are given in their English form: Caesar, Innocent X, Venice, Lisbon, Syracuse, Athens. Greek names of persons or places are not Latinized: Olynthos (not Olynthus), Nikaia (not Nicaea), Alexios I Komnenos (not Alexius I Comnenus).

Greek texts must use the font of the Unicode standard (eg Times New Roman, Arial) or polytonic Greek (eg Tahoma, Cardo, Minion Pro).

Footnote numbers should preferably be placed at the end of a sentence, after the punctuation mark. If you wish to include a sentence thanking your collaborators, institution or sponsors, do not place this in a footnote, but as a separate paragraph at the end of the main text. No footnotes in the tables of contents, headings or sub-headings.

References to secondary literature are given by the name-date system, separating year and page numbers by a comma Cavazzoni 1995, 43-5. References to classical and mediaeval sources, scripture, statistical and legal sources follow standard conventions. Use Arabic numbers throughout: Tacitus, *Annales* 2.37; *CIL* 10.3664 [or Tac. Ann. 2.37; *CIL* 10, 3664].

In the bibliography, primary sources are listed first, followed by secondary literature sorted alphabetically by author(s)/editor(s), then date, using the format below. Avoid abbreviating titles of periodicals. Avoid mentioning the publisher.

Example:

BELKE, K. 1996. *Paphlagonien und Honōrias* (Tabula Imperii Byzantini, 9). Wien.

CAVAZZONI, S. 1995. 'La laguna: origine ed evoluzione' in G. CANIATO, E. TURRI and M. ZANETTI (eds.) *La laguna di Venezia*. Verona, 41-75.

DAGRON, G. 2002. 'The Urban Economy: Seventh-Twelfth Centuries' in A.E. LAIOU (ed.), *The Economic History of Byzantium: From the Seventh through the Fifteenth Century* (Dumbarton Oaks Research Library and Collection 39). Washington, 393-461.

GARCÍA VARGAS, E. and A. MUÑOZ VICENTE 2003. 'Reconocer la cultura pesquera de la Antigüedad en Andalucía', *Boletín del Instituto Andaluz del Patrimonio Histórico* 44, 43-53.

Illustrations can be line drawings or halftones, submitted as digital files (preferably in .tiff format) in as high a resolution as possible. Halftone images scanned from books do not reproduce well; if you want to use an image from a book, try to obtain an original from the publisher.

- Illustrations must be submitted as separate files (ie not included in the text file) in \*.jpg , \*.tiff or \*.psd format
- photographs must have at least 1457 pixels in the horizontal (the short side in the vertical format images; the long side in landscape format images) and depending on the image height, the value of the vertical should be equivalent to approximately 300 dpi – graphics must have at least twice the number of pixels corresponding to 600 dpi; 800 dpi would be optimal
- the print images have a maximum size of about 12.8 ( width) by 18.2 cm ( height) - so they must be legible in this size. If a caption is necessary, the figure is of course reduced accordingly.
- the reproduction rights of the images must belong to the authors and the source must be properly cited. The editor of the series *Geographia Historica* and the publisher cannot take responsibility about this.

Illustrations are numbered consecutively as "Fig. 1", "Fig. 2" etc. with no distinction between plates and figures. Each caption includes the "Fig." number, a short description (no more than three lines) and the name of the originator and/or copyright holder. Tables should likewise be numbered consecutively as "table 1", "Table 2" etc. For tables, we recommend using the "Table" function in Word rather than tabs.

At the end of your main text, add (a) your present title, institutional affiliation, address and e-mail, (b) a list of tables and illustrations (if applicable).

Save each table or illustration in its own file. Send all the files as e-mail attachments to [congresohistomitica@gmail.com](mailto:congresohistomitica@gmail.com). You do not need to send a hard copy. Retain copies of all files in a safe place or on a backup drive.

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Manuel Albaladejo (Universitat de València) [Manuel.Albaladejo@uv.es](mailto:Manuel.Albaladejo@uv.es)

David Hernández de la Fuente (UNED, Madrid) [dhdela Fuente@geo.uned.es](mailto:dhdela Fuente@geo.uned.es)

Stéphane Lebreton (Université d'Artois) [stephane.lebreton@univ-artois.fr](mailto:stephane.lebreton@univ-artois.fr)

Pierre Schneider (Université d'Artois) [pierre.schneider@univ-artois.fr](mailto:pierre.schneider@univ-artois.fr)